Frequently Asked Questions: CARN and CARN-AP Recertification

Why recertify to maintain a credential of a CARN or CARN-AP

Recertification in addictions nursing through the ANCB programs of Certified Addictions Registered Nurse (CARN) or Certified Addictions Registered Nurse-Advanced Practice (CARN-AP) identifies formal recognition of continued accomplishment and demonstration of a unique body of knowledge necessary for practice in addictions nursing. The credential recognizes the nurses who demonstrate attainment through maintaining licensure, continuing evidence-based knowledge through education, practice, and skills. Recertification benefits the individual, the family, the nurse, the profession of nursing, and the public. Certification is awarded for a period of four (4) years, contingent upon maintenance of full unrestricted license as an RN.

Submitting a completed application form with the required documentation including stated completion of continuing education requirements and/or other allowed educational requirements. The application must be complete with signed verification, and re-certification payment.

CARN Recertification Requirements (application and additional details can be found at https://www.cnetnurse.com/carn-recertification).

1. **Clinical Experience.** The applicant must complete documentation verifying a minimum of 2,000 hours of nursing experience related to addictions as an RN in a staff, administrative, teaching, private practice, consultation, counseling, or research capacity. **These hours are only valid if they have been accrued within the four years of your certification period.** This information must be detailed on the enclosed application and signed by a direct supervisor as verification.

2. **Continuing Education Contact Hours.** Candidates must have completed a total of thirty (60) hours of continuing education related to addictions nursing and acquired within four (4) years of your certification period. Contact hours must be detailed on the provided application page. Fifty-one percent of the hours must be specific to addictions nursing, while the remaining hours must be related to addictions nursing, (e.g., HIV/AIDS, hepatitis, pain management, etc.). Addiction focused academic credits, publications, presentations, professional and

The ANCB certification is accredited by the American Board for Specialty Nursing Certification

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community volunteering are also acceptable. Submitting contact hour certificates with your application is not required, but certificate documents must be made available if requested by the testing agency or certification board.

CHECK LIST for CARN:
- Completed CARN Recertification application
- Application dated, with signed verification of 2000 practice hours in the 4-year period
- Completion of verification forms A thru F itemizing 60 hours of continuing education in the 4-year certification period

CARN AP Recertification Requirements (application and details can be found at https://www.cnetnurse.com/carn-ap-recertification).

1. **Verification of 1,200 Hours** in addiction related practice. The hours may have been worked in an administrative, teaching, private practice, consultation, counseling, or research capacity. These hours are only valid if accrued in the four years of your certification period.

2. **Continuing Education Contact Hours.** Candidates must have completed a total of eighty (80) hours of continuing education related to addictions nursing and acquired within four (4) years of your certification period. Contact hours must be detailed on the provided application page. Fifty-one percent of the hours must be specific to addictions nursing, while the remaining hours must be related to addictions nursing, (e.g., HIV/AIDS, hepatitis, pain management, etc.). Addiction focused academic credits, publications, presentations, professional and community volunteering are also acceptable. Submitting contact hour certificates with your application is not required, but certificate documents must be made available if requested by the testing agency or certification board. Submitting contact hour certificates with your application is not required, but certificate documents must be made available if requested by the testing agency or certification board.

CHECK LIST for CARN-AP:
- Completed CARN-AP Recertification application
- Application dated, with signed verification of 1200 practice hours in the 4-year period
- Completion of verification forms A thru F itemizing 80 hours of continuing education in the 4-year certification period

Recertification Timeline
Addiction nursing certification is granted for a period of four years, at which time the certificant must meet current recertification criteria. Please submit the completed application no sooner than (6) six months before the expiration date. If the time period for certification has lapses, a (3) three months grace period (with a late fee) is accepted. The nurse must not use the certification after it expires. After the three-month grace period, the candidate must retake the examination to be certified. The

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nurse must not use the certification credential until they have received official confirmation from C-NET that your certification application has been approved.

Notification of Expiration of Certification
CARN/CARN-AP certificants are notified by email using the last known email address at one (1) year, six (6) months, three (3) months, two (2) months and one (1) month prior to the expiration of their certification. Deadlines missed due to forwarded or lost mail are the responsibility of the candidate. Late fees or denied recertification status and revocation of the CARN or CARN-AP credential may result from missed deadlines and/or failure to recertify in a timely manner.

Where can I find the application for recertification?
The application can be found on the recertification page of C-NET's website:
https://www.cnetnurse.com/addictions-nursing.

The completed application can be mailed, emailed, or faxed.

Mail your completed application to:
ANCB Recertification Processing
C/O C-NET
35 Journal Square
Suite 901
Jersey City, NJ 07306

If paying by credit card you can email or fax your completed application to C-NET at

Fax: 201-217-9785
Email: info@cnetnurses.com
Phone: 201-217-9083